1 2 DEC 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Department of Defense Enterprise Email (DEE) Address Use for Common Access Card (CAC) Certificates

1. References:

    a. Army Regulation 25-2, Information Assurance, 25 June 2013.

    b. Department of the Army Pamphlet 25-1-1, Information Technology Support and Services, 25 June 2013.

    c. DoD Instruction (DoDI) 8520.02, Public Key Infrastructure and Public Key Enabling Instruction, 24 May 2011.

    d. DoDI 8520.03, Identity Authentication for Information Systems, 13 May 2011.

    e. Army Cyber Command Execute Order (EXORD) 2011-070, Army Unclassified Enterprise E-Mail Migration.

    f. Headquarters, Department of the Army EXORD 058-11, LandWarNet Global Network Enterprise Construct – Army Migration to DoD Enterprise Email Services, 22 December 2010.

2. Purpose. This memorandum provides guidance for the Army's use of DEE addresses on CACs.

3. Background. In accordance with references e and f, Army organizations migrated user accounts from legacy email systems to the DEE service. Army users can currently choose whether their DEE address (which ends in @mail.mil) or Army Knowledge Online (AKO) email address (which ends in @us.army.mil) is added to their CAC certificates during the CAC issuance process. The Army Chief Information Officer (CIO)/G-6 conducted a test to evaluate whether the email address placed on the CAC certificate would affect the CAC's capabilities. The test concluded that using the DEE address on the CAC certificate has no negative effects; the CIO/G-6 subsequently confirmed this conclusion through further coordination with mission partners.

4. Implementation. Effective 6 January 2014, the Defense Manpower Data Center (DMDC) shall only issue CAC certificates with DEE addresses for Army personas, and it
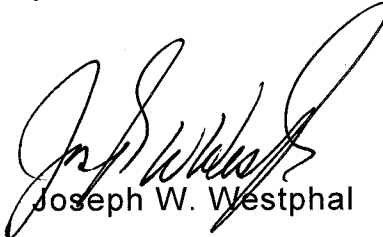
shall discontinue issuing CAC certificates with AKO email addresses. This change will standardize the email address naming convention across the Army, allow for the gradual attrition of AKO email addresses on CAC certificates, and provide a career-long email address for all Army users.

5. Compliance. The CIO/G-6 coordinated with DMDC to implement and enforce this policy change for the Army. Effective 6 January 2014, when an Army user requests a new CAC, DMDC will automatically populate the email address field in the Real-Time Automated Personnel Identification System (RAPIDS) with the user's DEE address. DMDC will also lock the email address field in order to prevent the RAPIDS operator from manually entering a non-DEE address.

6. Policy. Guidance for the use of DEE addresses has been incorporated into DA Pamphlet 25-1-1 (reference b).

7. The point of contact for this action is LTC Guy DeWees: (703) 614-7287 or guy.m.dewees.mil @mail.mil. Any potentially detrimental effects of this policy should be immediately reported to LTC DeWees.

Joseph W. Westphal

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